

IAPFS

IAPFS February Board Meeting

Commence 8:00 PM EDT

April 19, 2022

BOARD ATTENDEES: Richard Katz, Colleen Lukens, Sarah Fleet, Laura Pickler, Mitchell Katz, Ali Kozlowski, Jessica Brown, Wendy Burdo-Hartman, Tori Powell, Beth Halpin, Sally Asquith

COMMITTEE CHAIRS: Loretta Martin-Halpine

CRAVEN: Diane Yenerall, Gina Brooks

CALL TO ORDER: 8:01 PM EST

Richard called for approval of March meeting minutes. Minutes approved and seconded, no objections

BUSINESS ITEMS

- **CRAVEN REPORT:**
 - Provided via Board packet

- **TREASURER'S REPORT:**
 - Check sent to Marriott for conference deposit (\$29,400) which includes cancellation fee
Current cash in all accounts is \$57881.79

- **CONFERENCE PLANNING:**
 - Brochure being prepared currently; awaiting information from 3 speakers in order to finalize.
 - Conference itinerary not yet available. Broadly:
 - Wednesday night: Board reception 6:00 and brief meeting (committee chairs as well)
 - Thursday morning: Conference opens
 - Board members asked do speakers register and pay? Richard suggests they should register but not pay. Website is not currently set up for this. Diane will let speakers know when this feature is available. Laura referenced prior meeting minutes:
 - *Speakers for conferences: airfare, hotel and conference registration. Stipend \$1000 (flexible depending on what the speaker is doing i.e. breakout or podium presentation) for non board members. Richard proposed, Second Laura; PASSED*

- Board members asked if Board members and committee chairs register and pay. Laura referenced prior meeting minutes:
 - *Motion to support \$500 travel stipend and free conference registration for all board members and committee chairs on an annual basis. Mitch proposed, Laura second. PASSED.*
- Laura proposed that students pay reasonable fee to attend conference in July. Motion passed.
- We will need to post to professional groups once finalized
Gina will work with the Board to identify who will post to which lists

GOOGLE GROUP/SOCIAL MEDIA:

- Groups.io is \$240 per year.
- Has many features desirable for this group including calendar, groups, can manage topics and messages/message board, among other features.
- Richard proposed that we move to this platform, no objections. Gina will facilitate movement to this platform.

ELECTIONS:

- June is election
- Past president runs the election (Wendy)
- Current open positions: President elect, Dietitian, OT

COMMITTEE REPORTS:

- **Operations and Special Topics** – Loretta
- Actively working on directory project
- Created specific definitions for services provided by feeding centers
- Developed list of information that would be helpful for consumers
- Created a list of programs that potentially could meet these definitions
 - 47 US programs, 12 international programs
- Ideally would like to have this drafted by June Board Meeting

Future projects: issues related to telehealth and interstate licensure compacts

Communications Committee - Jessica

Spring Newsletter was supposed to be posted March 1. Went to publication last week. Will go to committee for review before going out.

Communications committee had been drafting Policies and Procedures around list serve use. Will incorporate information presented at last Board meeting, will work with Colleen on this going forward.

Research/Education Committee - Ali

EoE panel Monday night. Need physician moderator; Richard volunteered. Event is open to members only. However, we can encourage individuals to join the organization in order to access this meeting.

It was unclear when advertising that it was for members only. With 39 people registered, will be difficult to keep to this. Gina will look into the list to see how many are non-members

Next is to plan for fall Journal Club.

Membership – Wendy

Peter Girolami is committee chair; has recruited committee of 6 members

Have held a few meetings, generating ideas, recognize this is an IAPFS priority
Jessica suggested that a flyer be created for distribution at the conference and electronically

ADJOURN: 8:51

Motion to adjourn, seconded