

IAPFS

IAPFS Board Meeting

Via Zoom

December 15, 2020

8:00 pm – 9:00 pm EST

Meeting was called to order at 8:04pm EST

Attendees: Sally, Sherri, Laura, Wendy, Tori, Beth, Sara, Diane, Jessica, Kiersten, Mitch, Richard

Not Present:

Colleen

Approval of Minutes from November 2020 Board Meeting: Approved Sherri, Laura second

CRAVEN REPORT

Activities of the Business Office

- Current membership as of 12/9/20: 343 members (315 Full, 28 Students) o 12/13/19:216members(201Full,15Student)
- Newsletter posted
- After approval for Call for Presentation this will go out with the Newsletter
- Added December meetings to Event Calendar website
- In progress: editing call for papers form for the Spring Webinars.
- Ongoing financial management (collections, disbursements, reporting).
- General communication with membership, Board members, public.

Financial Summary

- Current cash in all accounts is \$76,900.87.

COLLEENS UPDATE

- From the Evidence Based Practice Committee
 - Continuing Education
 - Laura has a summary of my findings about seeking Continuing Education credits in each of our discipline areas
 - Essentially, we have our Spring Educational Event covered but we will really need a long-term sustainable solution.
 - Lightning Talks – the EBP committee agrees that the Lightning Talks should be part of our Spring Event.
 - They agree with this being included in our call for presentations (as we currently have it described).
 - They would be interested in being responsible for running this session (creating the format, moderating, etc.)

- They would be interested in reviewing the submissions and determining which would be appropriate to present if this is OK with the Event Planning Committee
- Journal Club – the Evidence Based Practice Committee published an article review in the current newsletter. They are going to follow up with an announcement of a Journal Club meeting to discuss the article in late January.
 - They will need a Zoom link (they know to reach out to Kierstin for this)
 - They will send the article abstract to the membership (they will reach out to Kierstin for this). If members cannot access the article through their place of work, this journal permits limited distribution of the PDF of the article upon request. The leader for the Journal Club (Donna Regstad) will address any requests for the full article
 - They understand that there will be no continuing education credits offered for this educational event. However, they would like to offer a Certificate of Attendance. Can attendance be tracked for the event via Zoom? Yes.
 - They are interested in this being publicized through our E-Blasts. However, they were also wondering if this can additionally be advertised via some kind of e-Flyer.

OLD BUSINESS

- Virtual Meeting Update - only major issue is figuring out what to do with continuing education. Costs unknown for CME. Costs very reasonable for all others that we know about. Board will need to decide on how to handle this for the future. We should expect to have to spend some money in the future. Need to have a plan for how we will handle this in the future. A small working group will need to be formed to investigate this and propose a solution in early 2021.
- Board approved posting on the website Richard move, ???second
- Fall Conference Update - Mt. Washington and Kennedy met a few weeks ago to start to plan the conference. Goal for inclusive and state of the art in content. Will tap into local resources and also do some collaborative sessions with Mt. Washington and Kennedy. Richard will bring a general framework back to this group so that we can appoint an IAPFS member for the planning committee. They are still concerned about late September -Oct-early Nov timing for this 2 day conference (Fri-Sat or Thurs-Fri) conference. Option for virtual conference if needed. Thinking about dividing up into half day sessions if needed to do virtual. They will meet again the first week of January 2021. Kiersten will research options for hotels with flexibility in mind. Sarah suggested Kenny Reff as a resource. <http://www.limelightdc.com/m/>
- Newsletter Update - it's ready to go and the Call for Presentations will be included
- Feeding Matters update - Sherri reports that they had a recent change in leadership and it may be reasonable to revisit our relationship. Mitch suggests having new people reach out at the beginning of the year. Wendy and Richard were nominated. Will need to decide at the next meeting.

NEW BUSINESS

- Need to plan meetings for 2021, also need a project manager to help with timing of tasks that have to happen on a cyclical basis including adding the committees to join us every 3rd month
- Timing was every 3rd Tues or Wed each month we'd have a meeting.

- Sally's committee has met for the last 3 months. They want to plan a webinar to help spread awareness of the variety of kids we serve. Each discipline would have a 5-8 minute "pitch" that is recorded on Zoom and then used for promotion of our work. Will need to add this on to Next Month's Agenda for discussion.

Adjourn motion by Sally and Richard seconded 8:59pm