

# IAPFS

## **IAPFS July Board Meeting Minutes**

**July 21, 2021**

**8:00 pm – 9:00 pm EDT**

### **CALL TO ORDER 8:05 pm**

**Attendees: Mitchell Katz, Richard Katz, Laura Pickler, Sarah Fleet, Vi Goh, Sally Asquith, Jessica Brown, Loretta Halpine, Sherri Cohen, Beth Halpin, Rob Dempster , Diane Yenerall, Molly Evans**

### **APPROVAL OF JUNE MINUTES:**

Richard move, Beth Second, Approved

### **BUSINESS ITEMS**

- **VIRTUAL CONFERENCE**

- Final Evaluations are closed and results were emailed to Board and Conference Committee on Thursday, July 8. About 40% of attendees responded.
- CE's were submitted and certificates were distributed.

- **RETREAT**

- Saturday, September 11, 2021 9:00 am – 12:00 pm
- Wendy, Richard and Laura leading
- Committee Chairs join last hour
- A membership survey will go out in August to have results by the retreat. Please send questions for survey to Molly within two weeks.
- Mitch suggests that the retreat include concrete goals and objectives to better engage with membership.
  - Perhaps a general membership meeting with a Keynote Speaker in October to engage members and build excitement.
  - Sally suggested doing something in each time zone.
  - Likely groups will be small which may be helpful to stimulate conversation.
  - Robert would like to possibly have an International keynote speaker. Perhaps someone from an intensive program abroad.

- **IN-PROGRESS OFFICE WORK**

- A photo release form has been developed and will be distributed to members in the near future.
- Conflict of Interest forms have been sent out. Please sign and return.
- IAPFS Connect will be a monthly email. Send along any information to be added to the August Connects.

- **TREASURER'S REPORT**

- No significant changes since last meeting.
- We're close to \$10,000 in revenue from the meeting. About \$3,000 will be spent in CE Fees.
- August Meeting will include budget presentation for the next fiscal year.

- Mitch requested a breakdown of financials for the Virtual Conference to use in the planning of the planning of the 2022 Conference.
- Mitch needs to meet with Diane about Investments.

#### **COMMITTEE CHAIR REPORTS**

- **ADMINISTRATION COMMITTEE - LORETTA**
  - They have recently begun on creating a directory of intensive programs. They are developing a definition of "intensive", a list of programs and other pertinent information about each program.
- **COMMUNICATIONS COMMITTEE - RAMYA**
  - Social media campaign is ongoing and the main focus of their work. They are trying to do at least 4 postings per month. The next meeting they are going to focus on member retention and building membership. They are going to proceed with the Canva account.
- **PUBLIC AWARENESS – SALLY**
  - Attendance is variable but the work is hard because of inconsistency. Each meeting ends up a new group of people. There was discussion about folding the PA committee into the Education committee. **This will need to be a topic of the retreat.** May need to sunset some committees.
- **EDUCATION COMMITTEE – VI**
  - Also struggling with leadership. The last few meetings no one came. Both current committee chairs are stepping down as soon as new chairs can be identified.
- **EVIDENCE BASED PRACTICE COMMITTEE – CINDY**
  - No representation from Committee Chair or Board Liaison
- **TELEHEALTH WORK GROUP – ROBERT**
  - Thinking about adding resources and also focusing on the interstate compacts for different disciplines. There has been limited engagement recently but leadership has been busy.
- **OTHER NOTES:**
  - Restructure of committees will be a focus during the retreat.
  - Committee member expectations are also a topic of discussion.

#### **2022 CONFERENCE PLANNING UPDATE - RICHARD**

- March 30 – April 2 being planned
- Looking at RFPs from 4 hotels
- Negotiations are taking place with the Marriott Waterfront in Downtown Baltimore
- The Casino near the airport responded late and will not be considered.
- Next steps are to form the conference committee and figure out topics and speaker invitations.
- Will try to recruit at least one international speaker.
- Thursday board meeting and membership meeting with education sessions on Friday and Saturday.
- Reception will take place Thursday night and social event on Friday evening.
- All members send ideas for topics and speakers to Richard and Molly.
- Diane and Molly are having preliminary meetings with CE providers. After preliminary meetings take place, a meeting will be scheduled with Richard, Colleen and Jessica.

#### **ELECTION UPDATE – SHERRI**

- Congratulations to all returning members and one new member.

- Sherri will roll off the board and join the Council of Past Presidents.
- Mitch made a motion to make Sherri a permanent member/guest/non-voting member of the Board. Sherri respectfully declines and feels that turnover is important for fresh ideas.

#### **FEEDING MATTERS PHONE CALL - MITCH**

- Wendy and Richard both got an email but have not had a meeting yet and will pull Laura in when appropriate.
- Mitch talked to Jacqueline Peterson (CEO of FM) for about an hour.
- He felt that they are more collaborative than in the past.
- They both agreed that two organizations are ok.
- They claim 1500 members and participants with a strong professional group.
- Their board is primarily business people and they have an advisory.
- They discussed ways to collaborate in the future.
- Opportunities identified with ICD10 codes algorithm/use publication, endorsement of the NASPGAM gtube weaning paper.
- Mitch expressed concern about FM agenda that was driven by financials in the past. Also concern about the publication and "ownership".
- Sherri has two points to add: Sherri feels that her involvement will make establishing a collaborative relationship with them difficult. She is uncomfortable with the appointed nature of their organization and not elections.
- They do not want to include ARFID as a diagnosis which Richard feels is an affront to science.

#### **ACTION ITEMS:**

- Send any questions that you would like to have included in a membership survey. The survey will be sent in the beginning of August, so **please send any questions by August 5.**
- Send over any ideas for speakers/topics for the 2022 Conference. You can send them to Richard and Molly.
- Newsletter articles are due by **July 30.**
- Sign and return your Conflict of Interest form before our retreat in September. The form is attached.