

IAPFS February Board Meeting  
Commence 8:00 PM EDT

March 15, 2022

**BOARD ATTENDEES:** Richard Katz, Colleen Lukens, Sarah Fleet, Laura Pickler, Mitchell Katz, Ali Kozlowski, Jessica Brown, Wendy Burdo-Hartman, Tori Powell, Beth Halpin, Sally Asquith  
**CRAVEN:** Diane Yenerall, Gina Brooks

Richard called the meeting to order 8:02 PM

Richard called for approval of February meeting minutes. Minutes approved motion by Sally, no objections.

**Craven update:** New account manager is Gina Brooks.  
Current membership is 182 (compared to 205 last year)  
Confirming conference speakers for new dates  
Working on EoE panel of experts  
No financial updates

**Treasurer's report:** Approximately \$6000 in checking  
Approximately \$49000 in investments

**Conference planning:** Richard reported confirming additional speakers (confirmed 10 out of 12 speakers)  
We will need to update the website with conference details  
We will need to post to professional groups once finalized  
Hotel confirmed and initial payment made to secure new dates  
Working on CMEs; we are on track with timeframe (will be approximately \$5000 for this event)

**Membership:** Peter Girolami is committee chair; has recruited committee of 6 members  
Meeting next week and will present update at next board meeting

**Google Group/Social Media:**  
Will need to create P&P around Google Group as well as Google Group rules.  
Colleen reached out to List Group manager for Division 54 (APA); they shared their rules and P&P  
Gina looked into replacements for Google Group. Slack seems costly (\$1900 per month). Groups.io is \$240 per year.

**Communications Committee**  
Spring Newsletter was supposed to be posted March 1. Call for submissions was sent out, received 2 submissions. Will include information about upcoming EoE Panel and Conference in the Newsletter. No other content suggested.

**ADJOURN:** 8:32  
Motion to adjourn, seconded