

**IAPFS March Board Meeting  
Commence 8:00 PM (Eastern)  
September 19, 2023**

**BOARD ATTENDEES:** Laura Pickler, Colleen Lukens, Beth Halpin, Jennifer Del Re, Jessica Brown, Terry DiMaggio, Peter Girolami, Beth Heap, Rob Dempster, Rachel Kassel

**CRAVEN:** Diane Yenerall, Deron Sferra

**8:01 PM** Jessica called the meeting to order

Jessica opened the meeting with introductions of Board Members.

Beth Halpin motioned to approve minutes from last meeting, Peter seconded, none opposed

**Craven report (Deron)**

Current Membership 211 members (down from 254 at this time last year)  
Memberships end December 2023; IAPFS will send reminders to renew in October 2023 to anyone who has been a member over the past 2-3 years

Conference 2024 Finalized contract  
Hotel and room block finalized and posted to website  
Call for papers and Save the Date notices have been sent  
Exhibitor brochure being finalized  
Discussed hybrid model/recording of sessions (to be offered at a later date) –the site will be able to provide this without additional cost

Google Group Launching Groups iO in December to replace Google, official switch in January 2024

Financial report (Peter) No income and no expenses since last meeting  
Working on projected budget  
Our investment account is trending in same direction as other accounts, so maintaining our current investment profile

**Meeting agenda**

Membership Peter discussed need to highlight reasons to join IAPFS; he suggests offering webinars more frequently  
Jessica noted that Deron has drafted a speaker form that can be used for continuing education, covering all disciplines

Committee Liaisons Research and Education Committee – Rachel Kassel  
Special Topics and Practice Committee – Rob Dempster (will work to identify a Co-Chair to replace him in that role)  
Membership – Peter Girolami  
Conference Planning – Sarah Fleet (chair)  
Communications - Beth Heap

Policy and Procedure Jessica raised some portions of P&P for discussion  
1. Current state: to be an officer on the Board, the member must be part of a multidisciplinary feeding team. Do we want this to change? Laura provided history of this By-Law/Policy. After Board discussion, Jessica noted that because this is part of our By-Laws, we will have to raise this for vote at the annual meeting.

Rob motioned to bring this to vote at the annual meeting. Beth Halpin seconded.  
None opposed.

2. Last year, the Board voted to have committee chairs receive a \$500 stipend to attend conferences and free conference registration, which is the same as for Board members. However, in addition, Board members receive free access to all IAPFS events. Jessica opened discussion about offering this benefit to Committee Chairs as well. Peter raised the point that we should be thoughtful about what we offer without cost, given the financial state of IAPFS. Colleen asked that we review attendance at membership events to determine how many attendees are Board Members and Committee Chairs vs Members not serving. Jessica raised the point that 4 additional individuals might not make a large difference financially. Rachel raised the point that members that are not Chairs often are contributing as much as the Chairs. Beth suggested that the individuals that run the events be the ones to have free attendance. Diane suggested offering percentage off for committee members.

After continued discussion, Diane agreed to review attendance at events.

This raised the point about tenure of committee chairs. Ideally would want to rotate leadership but it doesn't seem that there are enough interested potential committee chairs to enforce term limits. Even with reduced number of committees

Policy and Procedure states that committee chairs are approved by board, have a 2-year term, and have no term limit

This will be discussed at Board Retreat

Continuing Education We are now tentatively approved providers of AOTA credits  
AMEDCO continues to provide the other continuing education credits

#### Board Retreat Topics (October 19<sup>th</sup>)

Jessica highlighted themes running through Board meetings, historically

1. Professional Education

Can the Board work with the Education committee to plan far ahead for speakers and topics?

As Liaison to the Research and Education committee, Rachel raised some questions from the committee:

Do speakers have to be vetted by the Board?

November event – ARFID

January event – Rachel Kassel

March event – Rob Dempster and Loretta Martin-Halpine

Do speakers have to indicate disclosures?

2. Membership

3. Financial Stewardship

Committee Chairs will be meeting ahead of the retreat. Jessica invited the Board to offer topics for Committee discussion

**8:59 PM**

Adjourn